

Description of DIY Portfolio Management Programme

Goal

The programme's primary goal is to empower you to take control of the management of your own portfolio of JSE listed equity shares.

Programme

The programme consists of 15 "Lessons" with exercises illustrating the concepts – see the Agenda opposite. The models, applications and calculators supporting the programme include:

- Time value of money calculators
- Alpha calculators
- Reality check calculators
- Valuation models
- The Du Pont analysis system
- Portfolio construction system

Database

The database, which is kept up to date monthly, contains the following information that a DIY portfolio manager would require to manage a portfolio:

- The share prices, price earnings ratios, dividend yields and gains and losses for the month and for the year to date for over 150 shares
- The statistical information for the six sectors, three strata and sixteen clusters we monitor
- A watch list of 40 companies with detailed analyses of their past performance, results and valuations
- A further list of 40 companies with analyses of their market performances
- Over 200 actual portfolios of listed equity shares

Facilitator's workshops

These one-day workshops are presented by Charles Hattingh in Johannesburg and by Dr. Christiaan Lamprecht in Cape Town. Their purpose is to work through the programme in a disciplined way explaining the concepts. They are kept at a level that participants with no knowledge of finance or accounting will be able to grasp.

Workshop Dates

Stellenbosch	Saturday 25 November
Cape Town	Saturday 2 December
Johannesburg	Saturday 28 October
	Saturdays 11, 18 and 25 November
	Wednesday 15 November
	Saturday, 2 December

Agenda

The first column is the lesson number, the second is the name of the lesson, the third is the time allocated if work at home and the last is the workshop time allocation.

	Introductions		10
01	Database	20	25
02	Allocation decision	30	20
03	Time value of money	150	45
04	Price measurement ratios	15	15
05	Required rate of return	10	15
06	Predicted rate of return	10	15
07	Reality checks	30	30
08	Monitoring market	30	45
09	Our strategy	20	20
10	Mindset	30	20
11	Financial statement analysis	45	60
12	Counter screening	30	90
13	Portfolio construction	30	30
14	Portfolio monitoring	45	30
15	Portfolio management	10	10
	Answers to exercises		
	Lesson summaries	30	
	Open discussion	0	30
	Total – hours approximately	9	9

Fees

Access to the programme is R120. This is a family fee, i.e. spouses and children who live at home or at boarding school will not pay for it. This is a once off fee and subscribers to the programme will receive updates and support via email.

Access to the database is R375. Past participants who already have access and have confirmed that they wish to retain this right will not incur this fee. This is a family fee – see above. It is a once off fee and subscribers to the programme will receive updates and support.

The fee for the facilitator's workshop is R850, which covers the cost of the venue and the time and effort of the facilitator.

Examples of the current fee structure are:

Attend workshop for the first time	R1 345
Repeat workshop if attended prior to Nov 2017	970
Repeat workshop if attended after Oct 2017	850
Spouse or child attending the workshop	850
Distance programme	495
Distance programme if entitled to database	120

For any queries please phone Jade at 011 476 3626 or email her at Colette@iburst.co.za.